



Richmond Hill Micro Market brought to you by Harli + Dash.

Due to the small space, the market will be limited to a maximum of 2 of each category / product and one stall / table per stall holder. In addition, as the market is run weekly, stallholders may not be allowed to be at the market consecutive weeks so as to allow other stallholders the opportunity to showcase their products. This also keeps the market interesting for customers to make sure they keep coming back each week. This is a community market, it is as much about the maker community as it is about the local Richmond community so we want to keep it as fair, accessible and exciting for everyone.

Participation in the Richmond Hill Micro Market is subject to your acceptance of the following terms and conditions. Please read these carefully before returning the the application information.

Criteria:	All goods must be of a hand-made or crafted nature or designed by the stallholder. Food stallholders who have products that are mostly packaged and are for consumption offsite are allowed to apply, other food vendors will also be considered.
Market Dates:	25th May, 1st June, 8th June, 15th June, 22nd June, 29th June
Market Location:	211 Bridge Road Richmond
Market Hours:	10:00am to 3:00pm
Setup Times:	Stall holders can load in from 8:00am. The market finishes at 3:00pm and no stallholder is permitted to pack up prior to this time.
Site Conditions:	The Richmond Hill Micro Market is an Indoor Market and due to its size is limited to very few stalls, max 15 stalls.
Site furniture and display:	All stallholders must provide their own table, chair, tablecloth and any other display equipment.

Site Area:	<p>A standard site is approximately 1.5m deep x 2m frontage.</p> <p>All displays, tables or otherwise must be contained within the site space. Stallholders may use other free-standing displays of their choice – these must be secured and weighted appropriately.</p>
Fees:	\$20 Per Stall
Payment:	<p>An Invoice will be emailed to you if your application is approved. Payment in full is required to be received a week prior to the market. Non-payment within the time frame will result in your booking being cancelled Reminder emails for non-payment of invoices will not be sent</p>
Insurance:	<p>Each stall holder will require their own public liability insurance to trade in the market. This will have to be provided prior to the market.</p>
Parking:	<p>There is free parking at the rear of the building which can be used for bump in, bump out and parking for the market. Alternatively there is on street parking for bump in as well, which if you get a spot is a slightly shorter distance to carry stock. There is also an all day car park located nearby which would be a maximum of \$16 for the day.</p>
Food Vendors Permits	<p>If you are selling food from a food stall you need to apply to council using the online Streatrader application tool, https://streatrader.health.vic.gov.au when your application is approved you can sell food anywhere in Victoria by submitting a statement of trade (SOT).</p> <p>Please note: Once you have been confirmed as a stallholder and receive your Invoice from the Richmond Hill Micro Market, you need to register with Streatrader, if not already registered. When you lodge your Statement of Trade (SOT) please include the Richmond Hill Micro Market email address for notification market@harlixdash.com</p>